

Ordinance No. 3517

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**ORDINANCE ADDING ARTICLE XIII.5 TO THE BUTTE COUNTY CODE
ESTABLISHING THE CHILDREN AND FAMILIES FIRST COMMISSION**

The Board of Supervisors of the County of Butte ordains as follows:

SECTION I.

A new article (commencing with section 2-100.00 et seq) is hereby added to the Butte County Code to read as follows:

ARTICLE XIII.5

CHILDREN AND FAMILIES FIRST COMMISSION

2-100.00 Established - authority.

2-100.20 Purpose.

2-100.30 Membership.

2-100.40 Term of office.

2-100.50 Establishment of trust fund.

2-100.60 Commission staff.

2-100.70 Power and duties.

2-100.80 Advisory committees.

2.100.00 Established - authority.

Pursuant to Section 130100 of division 108 of the Health and Safety Code of the State of California, there is hereby established the Butte County California Children and Families First Commission. The general purpose of the commission shall be to promote, support and improve the early development of children from the prenatal stage to five

1 years of age through the creation and implementation of an integrated, comprehensive
2 and collaborative system of information and services to enhance early childhood
3 development pursuant to the "California Children and Families First Act of 1998,"
4 Health and Safety Code § 130100 and following (the "Act").
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6 **2.100.20. Purpose.**

7 The Children and Families First Commission is part of a State-wide effort to
8 create a seamless system of integrated and comprehensive programs and services, and
9 a funding base for the system with program and financial accountability that will:

10 A. Establish community based programs to provide parental education and
11 family support services relevant to effective childhood development. These services
12 shall include, but not be limited to, education and skills training in nurturing and in
13 avoidance of tobacco, drugs, and alcohol during pregnancy. Emphasis shall be on
14 services not provided by existing programs and on the consolidation of existing programs
15 and new services (provided pursuant to the California Children and Families First Act
16 of 1998), into an integrated system from the consumer's perspective.

17 B. Educate the public, using mass media, on the importance and the benefits of
18 nurturing, health care, family support, and child care; and inform involved professionals
19 and the general public about programs that focus on early childhood development.

20 C. Educate the public using mass media, on the dangers caused by smoking and
21 other tobacco use by pregnant women to themselves and to infants and young children,
22 and the dangers of secondhand smoke.

23 D. Encourage pregnant women and parents of young children to quit smoking.
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25 **2.100.30 Membership.**

26 A. The commission shall be composed of nine (9) members appointed by the
27 Board of Supervisors. The membership shall include the following:
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1. The Director of the Butte County Public Health Department, or his or her designee.
 2. The Director of the Butte County Social Welfare Department, or his or her designee.
 3. One member of the Board of Supervisors chosen from its members.
 4. Six members, appointed by the Board of Supervisors chosen from the following groups, with the intent that representatives from as many groups as possible will serve on the commission:
 - (a) recipients of project services as set forth in the county strategic plan
 - (b) educators specializing in early childhood development
 - (c) representatives of a local group for prevention or intervention for families at risk
 - (d) representatives of community based organizations that have a goal of promoting nurturing and early childhood development
 - (e) representatives of local school districts
 - (f) representatives of local medical, pediatric, or obstetric associations or societies
 - (g) County Health Officer
 - (h) representatives of a local child care resource or referral agency
 - (i) a local child care coordinating group
 - (j) an elected official of local government
- C. Commissioners shall be appointed by a majority vote of the Board of Supervisors. Any commission member may be removed from office by a majority vote of the Board of Supervisors favoring such removal.

1 D. Commission members may receive reimbursement for reasonable expenses
2 incurred in attending Commission-related functions as authorized by policies established
3 by the Commission, with approval of the Board of Supervisors.
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5 **2-100.40. Term of office.**

6 Each member, except those members specifically set forth in Health and Safety
7 Code Section 130240(i), shall serve for a term of 2 years. The terms of the members
8 other than the County Supervisor shall be staggered with three members serving terms
9 commencing on April 1st of even-numbered years, and the other three members serving
10 terms commencing on April 1st of off-numbered years, with such staggering determined
11 by lot. At the conclusion of a term, a member may be appointed to a new term. For the
12 purpose of Commission formation only, all initial appointments shall be deemed to have
13 begun on April 1, 1999. The County Supervisor shall serve a two year term. All other
14 Commission members, as determined by lot, shall serve the following terms, three
15 members will serve until April 1, 2001 and three members will serve until April 1, 2002.
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17 **2-100.50. Establishment of trust fund.**

18 There is established a trust fund to be known as the Children and Families First
19 Trust Fund.
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21 **2-100.60. Commission staff.**

22 The Director of the Butte County Public Health Department, or his or her
23 designee, shall provide staff and administrative support for the commission, as well as
24 advise and assist the commission on all matters within the commissions jurisdiction. The
25 Public Health Director may utilize other county employees as permitted by their
26 appointing authorities to assist in carrying out purposes of the Commission. The County
27 shall be reimbursed for all staffing costs and operational expenses incurred which relate
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1 to services, expenses, and costs relating to the Commission and/or its advisory
2 committees. Such reimbursement shall be accomplished by direct transfers from the
3 Trust Fund established by Section 2-100.50.

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5 **2-100.70. Powers and duties.**

6 The commission shall exercise the following powers and duties:

7 A. Develop a County Strategic Plan for the support and improvement of early
8 childhood development within the County, and submit the County Strategic Plan, and
9 any future revision thereto, to the Board of Supervisors for its review prior to the Plan's
10 adoption by the Commission and submission to the California Children and Families
11 First Commission. If the Board of Supervisors has concerns or comments regarding the
12 proposed plan, the plan shall be referred back to the commission for consideration of the
13 Board's comments. The commission shall respond in writing to the Board's comments.
14 Both the Board's comments and the commission's response shall be submitted to the
15 California Children and Families First Commission when the Commission submits the
16 Plan.

- 17 1. The County Strategic Plan shall be consistent with, and in furtherance of
18 the purposes of the California Children and Families First Act (Health
19 and Safety Code Section 130100 et seq.), and any guidelines adopted
20 pursuant to subdivision (b) of Health and Safety Code Section 130125.
- 21 2. The County Strategic Plan shall facilitate a partnership between those
22 public and private organizations charged with the preservation, elevation,
23 and enhancement of California families and early childhood
24 development. To that end the Commission shall within its strategic plan
25 both declare the importance of that partnership and direct that each of the
26 following required components of the County Strategic Plan be
27 undertaken in a manner calculated to maximize the benefits of the

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- partnership:
 - a. identify existing services both public and private;
 - b. identify areas of collaboration and coordination;
 - c. identify areas of duplication and set goals to reduce duplication of such services where practical;
 - d. identify service gaps;
 - e. identify existing and targeted population sectors and clientele to be served
 - f. described methods of coordinating and enhancing existing programs and services;
 - g. establish service and program funding criteria, which include:
 - (i) establishing, promoting or enhancing public-private partnerships;
 - (ii) county wide delivery;
 - (iii) specify outcomes expected; and
 - (iv) promote, encourage, emphasize parent (or whoever fills this role) accountability and responsibility
 - (v) promote capacity building of existing services
3. The Commission shall, on at least an annual basis, periodically review the County Strategic Plan. In that regard the Commission shall conduct at least one public hearing, with thirty (30) days notice, prior to adopting any recommendation to revise the Plan. Further, prior to its submission to the State Commission, the Commission shall submit its proposed Plan revision to the Board of Supervisors for review, question and/or comment. The Commission shall respond in writing to any question and/or comment submitted by the Board of Supervisors. The Commission shall conduct one business meeting annually in the communities of Chico, Gridley, Oroville and Paradise.
- B. The Commission's budget shall be prepared in the same manner as budgets

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for each department within the County and shall be submitted to the Chief Administrative Officer and the Auditor-Controller for inclusion in both the proposed County budget and final County budget for any fiscal year. Hearings on the Commission budget shall be conducted concurrently with hearings conducted in connection with the County budget. The Board of Supervisors shall enter into contractual agreements for the disbursements of funds.

C. Conduct at least one public hearing concerning the County Strategic Plan and budget prior to sending its recommendation to the Board of Supervisors.

D. The Commission shall review and adopt an annual audit and report pursuant to Health and Safety Code Section 130150. The written report shall assess the County's performance during the preceding fiscal year, including, at a minimum, the manner in which funds were expended, the progress toward and the achievement of program goals and objectives, and the measurement of specific outcomes through appropriate reliable indicators. The Commission shall submit the annual audit and report to the Board of Supervisors for its review, and conduct at least one public hearing prior to adopting the audit and report. After adopting the annual audit and report, the Commission shall transmit them to the California Children and Families First Commission.

E. Annually conduct at least one public hearing on the report prepared by the California Children and Families First Commission pursuant to subdivision (b) of Health and Safety Code Section 130150.

F. The Commission shall adopt bylaws setting forth procedures for the conduct of business not otherwise specified herein. These bylaws shall be consistent with the County Charter and are subject to the approval of the Board of Supervisors.

2-100.80. Advisory committees.

A. The Technical Advisory Committee to the Commission shall be the Butte County Children Services Coordinating Council.

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B. The Butte County Local Child Care Planning Council shall be an advisory committee to the Commission.

C. In addition to those aforementioned advisory committees the Commission may establish other advisory committees to provide technical and/or professional support and expertise.

The Commission shall meet with each of its advisory committees at least once each quarter.

PASSED AND ADOPTED by the Board of Supervisors of the County of Butte, State of California, on the 25th day of May, 1999, by the following vote:

AYES: Supervisors Beeler, Houx, Josiassen, Davis and Chair Dolan

NOES: None

ABSENT: None

NOT VOTING: None



JANE DOLAN, Chair of the
Butte County Board of Supervisors

ATTEST:
JOHN S. BLACKLOCK
Chief Administrative Officer and Clerk of the Board

By 

PROPI084.ORD